

**School Engagement Plan**  
**[Effective April 2023]**  
**DRAFT**

Please read over the updated form closely. Note the new Assurances section allows you to confirm practices that are *required* but do not need further elaboration. In the response fields, please include links to additional information that can help support your story as you answer the guiding questions.

**1: Jointly Developed**

Describe how the School works with parents and families to develop and review relevant plans, policies, and strategies related to engagement.

*Guiding Questions*

- **1.1:** *How does the School - in collaboration with parents - establish an engagement plan that reflects the specific academic improvement needs of the School, and that includes programs and practices that enhance engagement and address the specific engagement needs of students and their families?*  
[A.C.A. § 6-15-1702(a)]
- **1.2:** *What efforts have been made to ensure adequate representation of parents and families of participating children in the process (Title I families)?*  
[ESSA § 1116(c)(3)]

We believe that in order to achieve the mission for our school, we as a staff are committed to: ●  
Working together, interdependently, in collaborative teams to achieve a common purpose and smart goals  
● Monitor (provide timely, diagnostic, and direct feedback) each students progress on a frequent basis ● Demonstrate a personal commitment to the growth of students, academically, socially, and emotionally

**Title 1 Parent and Family Engagement:** *Type 1 Parenting*; Type 5 Decision-Making

Mabelvale Elementary plans to have meaningful, two-way, communication with parents involving student academic learning and other school related activities. Mabelvale Elementary will provide opportunities for parents to be involved in the development, implementation, and evaluation of the parent and family engagement plan, the school wide improvement plan, and the Annual Title 1 meeting. We want to give parents the opportunity to have a voice and help with decision-making regarding our school's Title 1 program. We plan to do this by conducting meetings, via face to face or through zoom, throughout the year. Furthermore, we plan to have our annual Title 1 meeting in September 2023.

**Annual Evaluation of Parent and Family Engagement Plan:** *Type 5 Decision Making*. Mabelvale will provide parents the opportunity to submit any comments to the school if the Title 1 Schoolwide Plan is not satisfactory.

Mabelvale Elementary will involve parents in the evaluation of its parent and family engagement activities. Mabelvale will do this by conducting an annual needs evaluation completed by the staff,

teachers, and parents. This evaluation will be in the form of a survey which will collect information about parent needs, parent participation, engagement of parents in activities to support academic growth, and ideas on how to better our program and involve parents. Contact: **Kara McGee, 447-5434**

Mabelvale Elementary promotes parent and family engagement to build parent capacity throughout the school year as follows:

Month	Event	Contact
August 2023 August 5 <sup>th</sup> 2023 10:00-12	Back to School Meet and Greet	Kelecia Glover, Principal 447-5402
September 2023 September 11-15 <sup>th</sup> 2023	Book Fair	Kelecia Glover, Principal 447-5402
September 2023 Time and Day: TBA	Annual Title 1 Meeting	Kelecia Glover, Principal 447-5402
September 2023 Time and Day: TBA	Open House	Kelecia Glover, Principal 447-5402
September 2023 September 2023: TBA	Grandparents Day	Kara McGee, Parent Facilitator 447-5434
September 2023-May 2024	PTA Meetings	
September 2023 September 5 <sup>th</sup> , 2023,	21st Century After School Parent Night	Karonda Fuller, 447-5400
October 2023 October 12, 2023	Fall Carnival	Kelecia Glover, Principal 447-5402 Antwan Vernon, PTA Representative
October 19, 2023, 3:00-6:00 p.m.	Parent Conferences	Classroom Teacher
October 20, 2023, 8:00 a.m.-12:00 p.m.	Parent Conferences	Classroom Teacher

February 2024 Time and Day: TBA	Family Day at the Book Fair	Karonda Fuller, 447-5400
February 15, 2024, 3:00-6:00 p.m.	Parent Conferences	Classroom Teacher
February 16, 2024, 8:00 a.m.-12:00 p.m.	Parent Conferences	Classroom Teacher
May 2024 May 17, 2024	Field Day	
TBA	VIPS Reading Day	Kelecia Glover, Principal 447-5402

## **2: Communication**

Describe how the School will communicate with and distribute information to parents and families.

### *Guiding Questions*

- **2.1:** *How does the School distribute an informational packet appropriate for the age and grade of each child annually, ensuring to include:*
  - *description of the engagement program*
  - *recommended roles for parents, students, teacher, and the School*
  - *ways for a family to get involved*
  - *survey regarding volunteer interests*
  - *schedule of activities planned throughout the school year*
  - *regular, two-way, and meaningful system for parents/teachers to communicate [A.C.A. § 6-15-1702(b)(3)(B)(1)]*
- **2.2:** *How will the School ensure information related to school and parent programs, meetings, and other activities is provided to parents in a format and in a language that parents can understand (to the extent practicable)?*
  - *How is relevant information provided in a variety of ways? (For example, paper copies made available, as well as social media posts, website links, parent apps, etc.? [ESSA § 1116(e)(5)]*
- **2.3:** *How does the School offer flexible opportunities for meetings with families? [ESSA § 1116(c)(2)]*

Mabelvale Elementary serves approximately 500 students with experienced and dedicated staff. Mabelvale Elementary communicates with parents in various ways to increase parental family, and community engagement to support classroom instruction. All communication that's disseminated to parents and the community is available in English and Spanish. Listed below are the different ways Mabelvale Elementary will communicate with parents and

families:

- Teachers will schedule a minimum of two (2) parent/teacher conferences on the below mentioned dates during the school year to discuss academic achievement and have all parties sign (teacher, parent, student, principal) Home-School Compact. Parents will be given a summary of the student's test scores and an explanation of the intervention's teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. During parent teacher conferences, parents may be provided the opportunity to obtain, review, and sign a receipt for the District's Parent & Family Engagement Plan. Dates for 2023-2024 Parent/Teacher Conferences: October 19<sup>th</sup>, 2023 from 3:00-6:00, October 20<sup>th</sup>, 2023 from 8:00-12:00, February 15<sup>th</sup>, 2024 from 3:00-6:00, and February 16<sup>th</sup>, 2024 from 8:00-12:00. Contact: Your child's teacher #447-5400.

- Mabelvale Elementary plans meetings monthly to increase parent and family engagement opportunities. These meetings provide parents the opportunity to become more involved in making decisions for our school, receive parenting tips, and mentoring opportunities. Teachers often provide training sessions and opportunities for parents and community members on the information needed to participate as successful school volunteers. These efforts assist the parents and create a sense of ease and make the experience pleasant and successful. All parent meetings will be held during appropriate times to ensure equity in parental and family engagement.
- The administrators and staff at Mabelvale welcome phone calls, emails and visits from parents to discuss any cares, offer suggestions or express concerns for their child. Contact Kelecia Glover, 447-5402
- A monthly newsletter is distributed to update parents on the school's curriculum, volunteer opportunities, recent health concerns, and school events.
- Classroom teachers send home weekly newsletters informing parents about weekly instructional strategies, school events, volunteer opportunities and contact information. Contact your child's teacher.
- Parents will receive access to eSchool. This is a website designated for parents to receive specific feedback of their child's progress in the classroom.
- As part of our Title I funding students, parents and teachers will sign a Parent Compact. The parent compact outlines how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve. At this event, parents will receive information about Title I and Title I funding. During the Title I meeting teachers and parents will provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet. The meeting is scheduled in September 2023 at 5:30 p.m. For additional information regarding the Title I meeting and how funds will be used at Mabelvale, please contact Kelecia Glover at 447-5402.
- Families will receive the information packets on campus, where teachers will distribute packets to students. A parent link will be sent out informing parents. Communication will be in English and Spanish.

### **3: Building Staff Capacity**

Describe activities that will be used with School staff to build their capacity to work with parents as equal partners.

#### *Guiding Questions*

- **3.1:** *How does the School build staff capacity to work with parents as equal partners? This may include workshops, conferences, trainings, webinars, and online resources that will be used to ensure ALL School staff (including teachers, specialized instructional personnel, principals, and other School leaders) are aware of:*
  - *the value and utility of contributions of parents [Title I schools]*
  - *how to reach out to, communicate with, and work with parents as equal partners [Title I schools]*
  - *how to implement and coordinate parent programs and build ties between home and the School [Title I schools]*
  - *how to respond to parent requests for parent and family engagement activities [Title I schools]*
  - *that parents play an integral role in assisting student learning [all schools] ○ how to welcome parents into the School and seek parental support and assistance [all schools]*
  - *the School's process for resolving parent concerns as outlined in the School handbook, including how to define a problem, whom to approach first, and how to develop solutions [all schools]*  
[ESSA § 1116(e)(3); 14); A.C.A. § 6-15-1702(b)(5-7)]

Teachers will schedule a minimum of two (2) parent/teacher conferences on the below mentioned dates during the school year to discuss academic achievement and have all parties sign (teacher, parent, student, principal) Home- School Compact. Parents will be given a summary of the student's test scores and an explanation of the intervention's teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school- parent efforts and explanations of homework and grading procedures. Dates for 2022-2023 Parent/Teacher Conferences: October 19<sup>th</sup>, 2023 from 3:00-6:00, October 20<sup>th</sup>, 2023 from 8:00-12:00, February 15<sup>th</sup>, 2024 from 3:00-6:00, and February 16<sup>th</sup>, 2024 from 8:00-12:00. Contact: Your child's teacher #447-5400.

Mabelvale Elementary plans meetings monthly to increase parent and family engagement opportunities. These meetings provide parents the opportunity to become more involved in making decisions for our school, receive parenting tips, and mentoring opportunities. All parent meetings will be held during appropriate times to ensure equity in parental and family engagement. Teachers often provide training sessions and opportunities for parents and community members on the information needed to participate as successful school volunteers. These efforts assist the parents and create a sense of ease and make the experience pleasant and successful. Furthermore, the school and district will provide ongoing parent and family engagement professional development for educators and administrators.

#### **4: Building Parent Capacity**

Describe how the School provides opportunities to build parents' capacity to play a role in their children's academic success. This may include conducting workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings or providing equipment or other materials.

##### *Guiding Questions*

- **4.1:** *How does the School provide timely information about the following:*
  - *a description and explanation of the curriculum in use at the School*
  - *the forms of State and Local academic assessments used to measure student progress, including alternate assessments*
  - *the achievement levels of the challenging State academic standards students are expected to meet*  
[ESSA § 1116(c)(4)(B)]
- **4.2:** *How does the School provide assistance to parents in understanding the following:*
  - *the requirements of Title I, Part A*
  - *how to monitor their child's progress*
  - *how to work with educators to improve the achievement of their children.* [ESSA § 1116(e)(1)]
- **4.3:** *What types of materials and training does the School provide to help parents work with their children to improve their children's achievement? This may include:*
  - *literacy training*
  - *technology training, including education about copyright piracy and safe practices*
  - *resources that describe or assist with the child's curriculum*
  - *other activities such as workshops, conferences, online resources like tutorials or webinars, and any equipment or other materials, including parent resource centers* [ESSA § 1116(e)(2)]
- **4.4:** *Involve parents of students at all grade levels in a variety of roles, including without limitation:*
  - *involvement in the education of their children*
  - *volunteer activities*
  - *learning activities and support classroom instruction*
  - *participation in School decisions*
  - *collaboration with the community*
  - *development of School goals and priorities*
  - *evaluating the effectiveness of the School-level Improvement Plan*  
[A.C.A. § 6-15-1702(b)(1); ADE Rules Governing Parental Involvement Section 3.03]
- **4.5:** *How does the School promote and support responsible parenting? The School shall, as funds are available:*
  - *purchase parenting books, magazines, and other informative material regarding responsible parenting through the School library, advertise the current selection, and give parents an opportunity to borrow the materials*

*for review*

- *Create parent centers*

*[A.C.A. § 6-15-1702(b)(4)(A)]*

- **4.6:** *How does the School provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation:*
  - *role play and demonstration by trained volunteers*

- *the use of and access to Department of Education website tools for parents [<http://www.arkansased.gov>]*
- *assistance with nutritional meal planning*  
*[A.C.A. § 6-15-1702(b)(5)(B)(ii)(a-d)]*



This year Mabelvale Elementary School is using Wit and Wisdom for our reading curriculum, Heggerty for phonemic awareness curriculum, Foundations and Just Words for phonics and IM Math for our math curriculum. If you have any questions about what your child is learning, please don't hesitate to call your child's teacher. Another resource for parents is the ADE Website, which is <http://dese.ade.arkansas.gov>.

Mabelvale will schedule a minimum of two parent/teacher conferences on the below mentioned dates during the school year to discuss academic achievement and have all parties sign (teacher, parent, student, principal) the Home-School Compact. Parents will be given a summary of the student's test scores and an explanation of the intervention's teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. Dates for 2023-2024 Parent/Teacher Conferences: October 19<sup>th</sup>, 2023 from 3:00-6:00, October 20<sup>th</sup>, 2023 from 8:00-12:00, February 15<sup>th</sup>, 2024 from 3:00-6:00, and February 16<sup>th</sup>, 2024 from 8:00-12:00. Contact: Your child's teacher #447-5400. Mabelvale Elementary involves parents in the evaluation of our parent and family engagement plan by completing a survey filled out by teachers, parents and school staff. The Parent and Family Engagement Committee, made up of teachers, parents and school staff, will evaluate the effectiveness of the parent and family engagement plan and make changes if warranted. Mabelvale Elementary will use parent surveys to evaluate and decide which activities parents feel will be most beneficial in the efforts to support their child academically and to plan the parent and family engagement activities for the year. The Parent and Family Engagement Committee uses the *Six Types of Involvement: Keys to Successful Partnerships*, to ensure we have successful parent engagement for the year. Contact: **Kara McGee, 447-5434**

**Mabelvale Elementary is a member of the Johns Hopkins University National Network of Partnership Schools (NNPS). The NNPS School, Family and Community Partnership Model is designed to enhance parent participation and involvement in the school and community. The family model is evidenced, researched based and references engagement, activities, training and resources for the six types of involvement: parenting, communicating, and volunteering, student learning, decision making, and collaborating with the community. To support the six types of involvement, Mabelvale Elementary participates in the LRSD NNPS Southwest Cluster Team.**

## **5: Coordination**

Describe how the School will coordinate with other organizations, businesses, and community partners, including alumni, to provide additional support, services, and resources to families.

### *Guiding Questions*

- **5.1:** *How does the School investigate and utilize community resources in the instructional program?*

[ADE Rules Governing Parental Involvement Section 5.06]

- **5.2:** *How does the School coordinate and integrate programs and activities with other Federal, State, and local programs? Some examples include:*
  - *public preschool programs such as Head Start*
  - *organizations/activities to help students transition to elementary, middle, high, and postsecondary schools or careers*
  - *wraparound services that allow families to send their children to school ready and able to focus on learning*

[ESSA §1116(e)(4)]
- **5.3:** *In what ways does the School enable the formation of a Parent Teacher Association or organization and ensure leaders of said organization will be included in appropriate decisions?*

[A.C.A. § 6-15-1702(b)(8)(B)(ii)]

Mabelvale Elementary has one full-time bilingual home school advisor and full-time translator. Additionally, we have one parent facilitator to assist parents in checking out and utilizing the parent resources that are available in the parent center. The Parent Center is located near the counselor's office. The center is open from 8:00 a.m. to 3:00 p.m. The school encourages parents to check out books and/or resources from the Parent Center. Parents may also use the computer to check their child's progress on e-school and visit educational websites. The home school advisor is able to assist parents if needed. We have incorporated these programs to improve the communication throughout the school.

Mabelvale Elementary will continue to collaborate with PTA to build partnerships to increase student achievement and parent and family engagement. Throughout the year, we will have different events for families to come up to school to participate in. This will include Math/Literacy Night, parent teacher conferences, Holiday and Black History month programs.

Mabelvale Elementary is a Community School. The Community Schools model seeks to address student and family needs by creating a network where community members, school leaders, and families work together to develop programs for support and services. By providing students and families with the support they need and want, Little Rock's Community Schools help to advance equity in neighborhoods that have historically been underserved. These schools become neighborhood hubs that support the community and ensure that students and families have the tools they need to be their best selves! LRSD Community Schools utilizes braided funding sources (District, Federal, private donations, local nonprofits, and national organizations).

Currently, Community Schools operates in Chicot, Mabelvale, Stephens, Washington, Watson Elementary schools and Mabelvale Middle School. Each school employs a Community School Site Coordinator. Contact the school or Mr. Marvin Burton, (marvin.burton@lrsd.org; 501-447-1200)

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#### **6: Annual Title I Meeting** *(Title I schools)*

Describe the details regarding the Annual Title I meeting used to inform parents of the requirements of Title I, the School's participation, and the parents' rights to be involved.

##### *Guiding Questions*

- **6.1:** *How and when (month/year) does the School conduct the Annual Title I meeting, ensuring that parents are informed of the following? (\*Include a link to the detailed agenda, meeting minutes, and/or slide deck for this year's Annual Title I Meeting, if available.)*
    - *the requirements of Title I and the School's participation*
    - *the parents' rights under Title I (The Right to Know Teacher Qualifications, Right to Request Meetings)*
- [ESSA § 1116(c)(1)]

Mabelvale Elementary conducts an annual meeting to inform and explain to parents the school's participation in Title I, Part A programs, and the requirements and the right of parents to be involved in the Title I program. At this event, parents will receive information about Title I and Title I funding. During the Title I meeting teachers and parents will provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet. Parent surveys will be given during our annual Title I meeting, which will be held in September 2023 at 5:30 p.m. The meeting will be separate from any other meeting. For additional information regarding the Title I meeting and how funds will be used at Mabelvale Elementary, please contact Kelecia Glover, 447-5402.

Parent Interest Surveys: Mabelvale will use the parent interest surveys to select, plan, and implement parent and family engagement activities that will be offered throughout the year.

Parent surveys will be distributed during our first PTA meeting of the year, which is TBA. The school evaluates the success of the activities implemented to plan for the next year. Contact Kara McGee, **Parent Facilitator 447-5434**

## **7: School-Parent Compact** *(Title I schools)*

Describe the process School will follow to jointly develop with parents a School-Parent Compact as required under Title I, Part A.

### *Guiding Questions*

- **7.1:** *How does the School jointly develop a School-Parent Compact which does the following:*
  - *Outlines how parents, the entire School staff, and students will share the responsibility for improved student academic achievement*
  - *Addresses the importance of regular two-way, meaningful communication through:*
    - *conferences (no fewer than 2 each year)*
    - *frequent reports on progress*
    - *reasonable access to staff*
    - *opportunities to volunteer*
    - *observation of classroom activities*
- [ESSA § 1116(d)]
- **7.2:** *How do families access the compact in order to understand the shared responsibility for improved student academic achievement?*
  - *including parent-teacher conferences in elementary Schools, at least annually*
- Include a link or insert the language of the compact to demonstrate this requirement has been met.*
- [ESSA § 1116(d)(2)(A)]

Mabelvale Elementary and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Act (ESEA) (participating children) agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards. This school-parent compact is in effect during the school year. Mabelvale will use feedback from parent surveys to evaluate activities parents feel will be most beneficial in supporting their child. Mabelvale Elementary will also work with parents to update the School-Parent-Teacher Compact.



### **School Responsibilities Mabelvale Elementary will:**

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:
2. Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement.
3. Provide parents with frequent reports on their children's progress.
4. Provide parents reasonable access to staff.
5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities.

### **Parents Responsibilities: We, as parents, will support our children's learning in the following ways:**

- Monitoring attendance.
- Making sure that homework is completed.
- Monitoring the amount of television their children watch.
- Volunteering in my children's classroom.
- Participating, as appropriate, in decisions relating to my children's education.
- Promoting positive use of my child's extracurricular time.
- Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.

### **Student Responsibilities: We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards, we will:**

- Do homework every day and ask for help when I need to.
- Read at least 30 minutes every day outside of school time.
- Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.

### **Mabelvale Elementary will:**

- Involve parents in the planning, review, and improvement of the school's parent and family engagement policy, in an organized, ongoing, and timely way.
- Involve parents in the joint development of any school wide program plan, in an organized, ongoing, and timely way.
- Hold an annual meeting to inform parents of the school's participation in Title 1, Part A programs, and to explain the Title 1, Part A requirements, and the right of parents to be involved in Title 1 programs. The school will convene the meeting at a convenient time to parents and will offer a flexible number of additional parent and family engagement meetings, such as in the morning or evening, so that as many parents as possible are

able to attend. The school will invite to this meeting all parents of children participating in Title 1, Part A programs (participating students), and will encourage them to attend.

- Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
- Provide information to parents of participating information in a timely manner about Title 1, Part A programs that include a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
- On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.
- Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in Section 200.56 of the Title 1 Final Regulations (67 Fed. Reg. 71710, December 2, 2002).

### **8: Reservation of Funds** (*Title I schools*)

Describe how the School uses Title I, Part A funds set-aside for parent and family engagement programs and activities.

#### *Guiding Questions*

- **5.1:** *If the School is a recipient of set aside funds for parent and family engagement (as part of receiving a Title I, Part A allocation greater than \$500,000):*
  - *How is the School spending those funds?*
  - *How does the School determine the priority of how funds are spent?*
  - *Who is involved in determining that?*

[ESSA § 1116(a)(3)(A)]
- **5.2:** *How does the School provide opportunities for parents and family members to be involved in providing input into how the funds are used?*  
[ESSA § 1116(a)(3)(B); ESSA § 1116(a)(3)(C); ESSA § 1116(a)(3)(D)(i-v)]

Mabelvale Elementary engages parents in the decision making regarding the allocation of its Title 1, Part A funds for parent and family engagement. LRSD receives over \$500,000, therefore Mabelvale Elementary receives at least 1% of the District's parent Title 1 Part A allocation. Mabelvale will ask parents to serve on different committees that will encourage their input on how the funds are used. As soon as our school receives our annual parent and family engagement funding, we will provide an update to the parents and begin using

these funds to support parent and family engagement activities. The Contact Mabelvale's principal, Kelecia Glover, at 447-5402, or the parent facilitator Kara McGee at 447-5434 for additional information.

### **Assurances**

*Please read the following statements closely. By checking these boxes, the School understands the legal requirements and will meet them accordingly.*

- **A.1:** The School understands that annually by August 1, the public School's Engagement Plan shall be developed, or reviewed and updated.  
[ADE Rules Governing Parental Involvement Section 3.02.3]
- **A.2:** The School understands that the following must be made available to families and the local community on the School or District website no later than August 1st:
  - The School Engagement Plan
  - A parent-friendly explanation of the School and District's Engagement Plan
  - The informational packet
  - Contact information for the parent facilitator designated by the School.
 [A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02.4]
- **A.3:** The School understands that a parent-friendly summary/explanation of the Engagement Plan should be included in the current student handbook.  
[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02]
- **A.4:** The School understands its obligation for ensuring professional development requirements related to parent and family engagement are met and that records are maintained accordingly. (2 hours every 4 years with 2022 being a required year)  
[A.C.A. § 6-15-1703(a); A.C.A. § 6-17-709; Standards for Accreditation of Arkansas Public Schools and School Districts July 2020 Standard 4-G.1 Professional Development (D/C)]
- **A.5:** The School understands its obligation to obtain signatures for each parent acknowledging receipt of the District's Engagement Plan summary/explanation.  
[A.C.A. § 6-15-1704(a)(3)(B)]
- **A.6:** The School Principal understands their obligation to designate and pay a licensed staff member to serve as Parent Facilitator:
  - to help organize meaningful training for staff and parents,
  - to promote and encourage a welcoming atmosphere, and
  - to undertake efforts to ensure that engagement is recognized as an asset to the School. [A.C.A. § 6-15-1702(c)(1)]
- **A.7:** The School understands its obligation to incorporate the Engagement Plan into the School Improvement Plan.  
[ADE Rules Governing Parental Involvement Section 3.02.2]
- **A.8:** The School understands its obligation to schedule regular parent involvement meetings at which parents are given a report on the state of the School and an overview of:
  - What students will be learning



- o How students will be assessed
  - o What a parent should expect for his or her child's education
  - o How a parent can assist and make a difference in his or her child's education. [A.C.A. § 6-15-1702(b)(5)(B)(i)(a-d)]
- **A.9:** Any School serving high school students understands its obligation to educate parents about their role in decisions affecting course selection, career planning, and preparation for postsecondary opportunities.  
[A.C.A. § 6-15-1702(b)(7)(B)(ii)]
- **A.10:** The School understands its obligation to welcome parents into the School, and more specifically, not have any school policies or procedures that would discourage a parent from visiting the School or from visiting a child's classrooms.  
[A.C.A. § 6-15-1702(b)(6)(B)]
- **A.11:** The School understands its obligation to reserve at least 1 percent of its Title I, Part A allocation for engagement purposes should such total allocation amount to \$500,000 or more. Nothing limits LEAs from reserving more than 1 percent of its allocation for engagement purposes. [ESSA § 1116(a)(3)(A)]
- **A.12:** The School understands that all Title I, Part A funded engagement activities and strategies should remain consistent with all information set forth in this parent and family engagement plan. [ESSA § 1116(a)(3)(D)]
- **A.13:** The School understands its obligation to submit to the State any comments from parents who deem the Title I Schoolwide Plan unsatisfactory. These comments can be sent to [ade.engagementmatters@ade.arkansas.gov](mailto:ade.engagementmatters@ade.arkansas.gov)  
[ESSA § 1116(b)(4)]
- **A.14:** The School understands its obligation, if requested by parents, to provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. [ESSA § 1116(c)(4)(C)]



### **References**

State

- [Ark. Code Ann. § 6-15-1701 et seq.](#)
- [Arkansas Department of Education Rules Governing Parental Involvement Plans and Family and Community Engagement](#)

Federal

- [Elementary and Secondary Education Act, as amended by Every Student Succeeds Act, 114 P.L. 95, 20 U.S.C. §§ 6312, 6318, 6320](#)

<b>School Name:</b> Mabelvale Elementary School
<b>School Engagement Facilitator Name:</b> Kara McGee
<b>Plan Revision/Submission Date:</b> 7/25/23
<b>District Level Reviewer Name, Title:</b>
<b>District Level Approval Date:</b>

### **Committee Members, Role**

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name Role <i>(Teacher, Staf , Parent, Student, or Community Member)</i>
Tyneshia	Adaway, Assistant Principal
Kara	McGee, Parent Facilitator
Antwan	Vernon, PTA Representative
Stacy	Burnett, PE Teacher
Yessenia	Martinez-Panuco, SPED Teacher
Misti	Hess, Teacher
Derrika	Brown, Parent

(Find additional guidance on the [DESE Parent and Family Engagement Requirements](#) webpage.

For any questions about completing this form or meeting legal compliance, please contact the DESE Engagement Unit at [ade.engagementmatters@ade.arkansas.gov](mailto:ade.engagementmatters@ade.arkansas.gov) or 501-371-8051.)

### **District Reviewer Responses**

#### **Section 1 - Jointly Developed**

- Changes Required
- Compliance is Met

[Text box for responses]

#### **Section 2 - Communication**

- Changes Required
- Compliance is Met

[Text box for responses]

#### **Section 3 - Building Staff Capacity**

- Changes Required
- Compliance is Met

[Text box for responses]

#### **Section 4 - Building Parent Capacity**

- Changes Required
- Compliance is Met

[Text box for responses]

#### **Section 5 - Coordination**

- Changes Required
- Compliance is Met

[Text box for responses]

#### **Section 6 - Annual Title I Meeting**

- Changes Required
- Compliance is Met

[Text box for responses]

### **Section 7 - School-Parent Compact**

- Changes Required
- Compliance is Met

[Text box for responses]

### **Section 8 - Reservation of Funds**

- Changes Required
- Compliance is Met

[Text box for responses]